

Rental Policies

Reservations – are accepted on a "first come" basis without exception. Tentative dates may be set by phone; however, **reservations are guaranteed only upon receipt of a reservation deposit.**

Reservations will only be accepted up to one year in advance.

Rental Agreement Forms – Please complete the form in duplicate and keep one copy for your own records. Send the other copy along with your deposit to Hidden Acres in order to secure your reservation.

Deposits – must be received within 30 days of booking to confirm your reservation. All deposits serve as both reservation and damage deposits.

Cancellations – Deposit will be refunded less a \$50 administration fee if cancellation is made 60 days (or more) prior to the event. For any cancellation made less than 60 days in advance of your reservation, 50% of the deposit will be refunded only if we are able to fill your reserved dates with another group. If we are unable to fill the dates with another group, your deposit is non-refundable and non-transferable.

Group Size – A minimum charge will apply depending on the size of your group (see rates).

Meals – When meals are provided by Hidden Acres, groups are expected to assist with cleanup and dishwashing after meals and snacks, unless prior arrangements have been made.

We will try to accommodate any special dietary needs (eg. **food allergies**) within your group provided we are given details at least **2 weeks in advance**.

Information regarding group size and meal/break schedule must be provided to the camp **at least 1 week prior to your event**. We can accommodate a **10% variance** from the **number of people you confirm 1 week in advance**.

Arrival / Departure – Weekend groups using our facilities may **not arrive prior to 6 p.m. Friday, and must depart by 3:00 p.m. Sunday.** Please contact our office if other arrangements are required.

All groups leaving the facilities on a Friday **MUST** depart by 3 p.m.

Kitchen/Dining Hall Use – Please eat and drink only in the kitchen and dining areas or outside. Please ensure that all posted Public Health guidelines are followed.

Smoking – is absolutely prohibited in any camp building.

Alcohol and illegal Drugs are prohibited on the premises.

Facility Care – Groups renting our facilities are responsible for all damages beyond normal wear and tear to equipment, buildings, facilities and grounds, and will be charged accordingly. We ask that prior to your departure all furniture be returned to where it was upon arrival. **Indoor shoes or slippers** are recommended to help keep floors clean and comfortable.

Bedding – Hidden Acres does **not** provide sheets, pillowcases or towels. Blankets & pillows are available in STONEHOUSE & WOODHOUSE and should remain in the bedrooms at all times. Please refold blankets prior to leaving. Users of the cabins and Pineview must provide **all** of their own bedding.

Supervision – Groups are required to provide adequate supervision for participants; this applies especially to non-adult groups.

Nature & Wildlife – Please do not cut trees or remove twigs/leaves/bark from trees. Do not pick wildflowers. Respect wildlife—i.e. no cruelty, destruction or removal of wildlife.

Garbage/Recycling – Garbage cans & blue boxes are available throughout the camp grounds. Please use them and do not litter.

Vehicles – All cars should be parked in the parking lot unless overflow space is required. No speeding or driving vehicles on the lawn.

Motorized Off-Road Vehicles are not permitted.

Noise – Please be considerate of others. There should be no excessive noise between 11:30 p.m. and 7:00 a.m.

Drinking Water – All of the tap water on the premises is drinkable and is treated and tested according to ministry standards. Bringing bottled water is **discouraged**. We encourage groups to bring reusable water bottles.

Pond – Use of the pond is subject to following all waterfront rules and providing responsible supervision. **Hidden Acres does not supply lifeguards.** Groups using the waterfront do so at their own risk and liability.

First Aid – Rental Groups are responsible for their own first aid.

Fires – are permitted in existing fire areas only.

Summer Cabins – No electric heating or cooking appliances are permitted in the cabins.

Pets – No pets are allowed without prior permission.

Lost & Found – Hidden Acres will not be responsible for lost or forgotten articles. Lost and found articles not claimed within three months may be donated to the local thrift shop.

Out of Bounds – Areas around the staff houses and drive-in shed are out of bounds.

Shared Use – On many occasions there may be more than one group using Hidden Acres at a time. The following areas are considered **shared** when multiple groups are renting at the same time: outdoor washrooms, pond and beach, volleyball courts, horseshoe pits, shuffleboard, tetherball and swing areas, ball field, basketball/tennis court, nature trails and "popcorn" fire-pit. It is expected that groups will co-operate with each other in sharing these facilities. Groups needing help with scheduling or working out any details regarding use of facilities should speak with Hidden Acres staff. Groups wishing **exclusive use** must make arrangements with the office and pay an additional fee.

Liability Requirements – Please see Rental Agreement form.

Notes – Failure to comply with the rental policies as outlined may result in your group being asked to leave early and/or not being allowed to use the facilities again. Hidden Acres reserves the right to revise rates as necessary.

Hidden Acres would like to do whatever we can to accommodate your group's needs. Please contact the office to discuss any questions that you might have.